

## *Wedding Services*

We would be delighted to host your Wedding Celebrations and are able to offer a fully inclusive package tailor made to your specific requirements. Our experienced team is available to assist you with organising every aspect of your day from creating your ideal wedding breakfast to making local arrangements for florists. Please contact us to arrange a personal consultation with our Wedding Coordinator.

## *Civil Ceremony*

The Kings Head Hotel holds a license under the Marriages Act of 1994 allowing us to host Civil Wedding Ceremonies on our premises. Our elegant St John's Function Room provides an ideal venue for your ceremony with seating for up to 50 Guests and beautiful views across the valley.

## *Dining*

Our award-winning St. Johns Restaurant offers an elegant dining experience with spectacular views toward St. Johns in the Vale, seating up to 40 guests. Our Head Chef and his team offer an extensive menu created from only the finest of local produce. Choose from our range of carefully selected Set Menus or create your individual Wedding Breakfast under the expert guidance of our Head Chef.

## *Accommodation*

The Kings Head Hotel offers 17 bedrooms accommodating up to 36 persons in a combination of double, twin, single and family rooms.

*Please kindly note, starting with 1<sup>st</sup> January 2022, unfortunately our residential bedrooms are no longer pet friendly. Should any of your guests bringing pets along, we'd be delighted to offer our Lodge in the Vale, just a couple of minutes away from our King's Head Inn, where we are pet friendly in full.*

Additional accommodation is available at our sister property in Thirlmere, half a mile away from our King's Head Inn. Please note: *a minimum of a two-night stay is required.* In addition, we are delighted to offer special accommodation rates for all Wedding guests who would like to extend their stay for more than two nights. We can also advise you of alternative accommodation providers in the local area.

## *Drinks Packages*

### **Option 1**

One Glass of chosen Reception drink  
Two glasses of House wine with the meal  
One glass of sparkling wine for the toast

### **Option 2**

One glass of chosen Reception drink  
Two glasses of House wine with the meal  
One glass of House champagne for the toast

### **Option 3**

One glass of chosen Reception drink  
Two glasses of House wine with the meal  
One glass of Premium champagne for the toast

Alternatively, you can choose to create your own drinks package chosen from our extensive wines list. Should you wish to choose alternative drinks, then a written quotation will be given.

## *Children's Drinks*

### **Option 1**

One glass of orange juice for Reception drink  
Unlimited cordials with the meal

### **Option 2**

One glass of orange juice for Reception drink  
Two bottles of J2O with the meal

## *Drinks Options:*

### **Reception Drinks**

Bucks Fizz  
Sherry  
Pimms (in season)  
Mulled Wine (in season)

### **Wines**

House White Wine: Le Sanglier de la Montagne Ugni Blanc Colombard **or** Pinot Grigio Colli Vicentini  
House Red Wine: First Fleet Shiraz South Eastern Australia **or** Pico a Pico Merlot-Carmenere

### **Toasting Drinks**

Sparkling white wine: Romeo Prosecco Spumante  
House Champagne: Champagne Castelnau Brut Reserve, France  
Premium Champagne: Laurent Perrier La Cuvee NV

## *Tariffs*

### *Ceremony Room Hire*

The Blencathra Suite: £350.00

### *Wedding Breakfast Room Hire*

St Johns Restaurant: £250.00

### *Wedding Breakfast*

Please see menus for prices.

### *Drinks Packages*

Option 1: £22.50

Option 2: £27.50

Option 3: £29.50

Children's option 1: £6.95

Children's option 2: £8.95

### *Bedroom Accommodation*

Please see our tariff card for accommodation rates. Guests who would like to extend their stay beyond two nights are welcomed to enjoy discounted rates for the extra nights.

# *Legal Requirements*

The following information is provided for guidance only and must be confirmed by your superintendent registrar.

## **Giving Notice of Marriage**

In order to be granted authority to marry, you are required to give notice of marriage to the superintendent registrar in the district where you reside. You must have been resident in that district for a minimum of seven days prior to giving notice.

If you wish to hold a civil marriage ceremony in a district outside the region in which you reside, you will need to make contact with both your chosen venue and the superintendent registrar of that district *prior* to giving notice of marriage to your local superintendent registrar. At this stage, your local superintendent registrar will inform you of when your authority to marry is due to be issued.

Your marriage must take place no less than 15 days and no more than twelve months of giving notice.

At your appointment with the registrar, you will be required to provide information about you and your partner including your full names and addresses, your ages, previous marital status, your occupations and your nationalities.

In addition, you are required to prove that you are both free to marry each other and must produce two forms of documentary evidence to the superintendent registrar from the following: Birth certificate, passport, driving license and proof of address.

If you have been married before, you must also produce your decree absolute/your late spouses death certificate. If you have changed your name you must bring your change of name deeds. Any foreign documents should be accompanied by a certified English translation.

## **Wedding Day Procedure**

Prior to the wedding you are both required to have a brief meeting with the Registrar to check all information which is to be entered into the Marriage Register is correct.

The ceremony will be conducted by the Superintendent registrar and registered by the Registrar.

There are words prescribed by law which must be spoken, however you are able to personalize your wedding ceremony which can be discussed with the Superintendent Registrar. Please note, it is a legal requirement that a civil wedding ceremony that no aspect of the ceremony (vows, music, readings etc) can be of a religious nature.

Your wedding may legally take place between 8.00am until 6.00pm.

Two people are legally required to witness the ceremony and sign the marriage register.

# *Superintendent Registrar*

## **Cockermouth Register Office**

Fairfield, station Road

Cockermouth, CA13 9PT

Tel: 0300 303 2472

Email: [registrationservice@cumbria.gov.uk](mailto:registrationservice@cumbria.gov.uk)

## **Office opening times:**

Monday & Wednesday: 9.30am til 12.30pm and 2pm til 4pm

Tuesday & Friday 9.30am - 12.30am

## **Fees:**

Fees are payable direct to the Registrar.

Notice of Marriage Certificate: £30.00 per person

Marriage Certificate: £3.50

Attendance of registry staff at approved premises:

Monday to Friday £185.00

Saturday £230.00

Sunday/Bank Holiday £310.00

All fees are correct at time of writing but should be checked with your Superintendent Registrar.

## *Booking Procedure*

Contact the Superintendent Registrar to check their availability.

Make a provisional booking for your ceremony room hire and estimated accommodation requirements with The Kings Head Hotel which can be held for a period of 14 days with no obligation. During this time, you must make a secure booking with the Superintendent Registrar.

Upon booking the registrar, write to The Kings Head Hotel to confirm you have been granted authority to marry and confirm the time and date of your ceremony. A non-refundable deposit of £500 is required to secure your reservation at The Kings Head Hotel.

Wedding invitations to your Guests should be sent at this time. You may provisionally hold any bedrooms for your Guests for a further period of 14 days from the date of your secure reservation without obligation.

After this period, you are required to confirm Guest numbers and your accommodation requirements, and return a completed Room List to The Kings Head Hotel. Your Guests should then contact the Kings Head Hotel personally to secure their accommodation reservation. Guests are then responsible for rooms booked in their name by themselves. You remain responsible for any rooms booked in your name.

In the next few weeks, you should revisit The Kings Head Hotel to discuss your specific requirements with our Wedding Coordinator and Head Chef. At this stage you will organise the fine details of your Wedding Day including choosing your menus and creating your Wedding Day itinerary. We suggest that during this visit to The Kings Head Hotel, you also visit your chosen local companies to discuss your arrangements for flowers, photography and the like.

Final numbers must be confirmed 4 weeks prior to the wedding. Your final invoice will be based on these numbers, unless these numbers increase. Whilst we will make every effort to accommodate changes to your requirements, we can not guarantee that we are able to make alterations after this date. Children's menus and specific dietary requirements for your Guests must be confirmed by this time.

# *Terms & Conditions*

## **Payment Terms**

Upon securing your reservation, we require a non-refundable deposit of £500. You are able to make payments of any amount toward your wedding at any time prior to receiving your final invoice. The final balance will be payable upon departure from the hotel.

## **Drinks Packages**

In the event in which our drinks suppliers are unable to provide us with your original choice we reserve the right to substitute with an alternative of comparable quality.

## **Evening Entertainments**

All entertainments must be approved by The Kings Head Hotel. We reserve the right to disallow entertainments which we feel would be disruptive to other Residents or inappropriate for the venue.

## **Accommodation bookings**

You are personally responsible for any accommodation bookings made in your name. Your Guests are responsible for accommodation bookings made in their name.

## **Final Numbers**

Final numbers must be confirmed in writing four weeks prior to your Wedding Day. Your final invoice will be based on these numbers. However, any subsequent increase in numbers will be added to your final invoice.

## **Maximum Numbers**

The Kings Head Hotel holds a license under the Marriages Act of 1994 allowing us to host Civil Wedding Ceremonies for up to 50 Guests in our Blencathra Suite. We are also able to cater for up to a maximum of 50 persons for your Wedding Breakfast. There is no maximum numbers limit for your evening celebrations.

## **Cancellation Policy**

We strongly advise that you take insurance for your wedding. In the event of a cancellation the following charges will be applicable:

More than 8 weeks:	Deposit paid
Between 8- and 4-weeks' notice:	75% of the final invoice.
Less than 4 weeks:	100% of the final invoice.

The final invoice is based on the value of your booking for accommodation, your wedding breakfast and drinks packages, as detailed in your confirmation letter or final invoice.

## *Local Information*

The following information has been compiled to assist your organisation only. We do not accept responsibility for any of the services these companies undertake.

### **Florists**

*The Lake District Florist and Cakery*  
18 Main Street, Keswick, Cumbria  
Tel: 017687 73003

### **Wedding Cakes**

*Laura in the Lakes*  
43 Main Street, Keswick, Cumbria  
Tel 017687 75050  
Web: [www.laurainthelakes.com](http://www.laurainthelakes.com)

### **Photographers**

*Jason Chambers Photography*  
37 Briar Rigg, Keswick  
Tel: 07816 455562  
Web: [www.photolakedistrict.co.uk](http://www.photolakedistrict.co.uk)

*Derwent Photography*  
The Studio, Central Car Park, Keswick, CA12 5DF  
Tel: 017687 80543  
Web: [www.derwentphotography.co.uk](http://www.derwentphotography.co.uk)

*Helen Whittaker*  
4 Lime House Gardens, Carlisle, CA4 8FE  
Tel: 07799 228874  
Web: [www.helenwhitaker.com](http://www.helenwhitaker.com)

### **Hair & Beauty**

*Star Beauty Keswick*  
(Full range of health & beauty treatments and make up)  
6A St John's St, Keswick, Cumbria CA12 5AX  
017687 75945

*The Hair, Mind & Body Shop*  
(Wide range of beauty treatments, hair & make up)  
2-3 Luptons Court, Keswick, Cumbria  
Tel: 017687 74833

*Jingles Hair Studio (hair only)*  
5 Standish Street, Keswick, Cumbria  
Tel: 017687 80001



## *Wedding Breakfast Selector Menu*

*At the King's Head Hotel, we can cater for your every wish, at this momentous time in your life. To make your special day easier we have formatted this brochure to give you more choice and make the organisation of your big day hassle free.*

### *Selection A*

#### *Soups*

Priced at £6.95

1. Cream of broccoli and stilton
2. French onion with cheese croustades

Priced at £7.95

3. Lobster Bisque

### *Selection B*

#### *Sorbets*

Priced at £4.95

1. Champagne

# *Selection C*

## *Starters*

### *Fish*

Priced at £9.95

1. Smoked Salmon Roulade
2. Prawn Salad
3. Smoked Trout Platter

### *Vegetarian*

Priced at £7.95

4. Stilton and Apricot Terrine
5. Allerdale Cheese and Herb Pate
6. Vegetable Samosas with Lime Pickle

### *Meat*

Priced at £8.95

7. Chicken Liver Pate served with Melba Toast
8. Ham Hock Terrine

Priced at £9.95

9. Confit of Duck

## *Selection D*

### *Main Courses*

#### *Meat*

Priced at £19.95

1. Roast Sirloin of Beef with Yorkshire Pudding
2. Slow Roast Belly of Pork served with Apple Chutney
3. Breast of Chicken filled with Boursin Cheese

#### *Vegetarian*

Priced at £16.95

4. Wild Mushroom and Asparagus Risotto
5. Goats Cheese and Red Onion Tart
6. Vegetable Lasagna

*All vegetarian dishes include a side order of your choice and a seasonal salad*

#### *Fish*

Priced at £18.95

7. Fillet of Salmon
8. Grilled Sea bass
9. Seafood Risotto

Priced at £19.95

10. Grilled Halibut

*All fish dishes are served with lemon butter or hollandaise sauce*

## *Selection E*

### *Accompaniments to Main Courses - No Charge*

#### *Potato Dishes*

1. Mashed Potatoes
2. Dauphinoise (sliced, cooked in cream and garlic)
3. Buttered new Potatoes
4. Roast Potatoes

*To be added to any main course dish*

### *Side orders to enjoy with your Meat Main Courses*

1. Mixed Vegetable Selection

### *Side orders for Vegetarian Meals*

2. Garlic Bread

## *Selection 7*

### *Desserts*

All priced at £7.95

1. Crème Caramel
2. Apple Strudel
3. Profiteroles with Chocolate sauce
4. Chocolate Fudge Cake

*Served with cream, ice cream or custard*

*Thank you for looking at our wedding selector menu.  
Our list is not exhaustive but if you have any further  
queries or would like to make a selection of your own,  
please do not hesitate to contact us.*

*For evening buffets please speak to our wedding  
coordinator whom will tailor a package to your  
requirements*

